

4/15/2026

**Purpose:**

As a region we are set to encounter interstate travel restrictions due to a multi-year road and bridge project. St Elizabeth hopes to provide a goodwill and support measure to local Fire and EMS during this time. We aim to provide a standard process for local EMS agencies to request and obtain approval from the St Elizabeth Patient Logistics Center (PLC) to use a St Elizabeth helipad when ground transport is delayed or impractical, and definitive patient care is best achieved at a trauma center, or pediatric hospital.

**Scope:**

Applies to all local fire/EMS agencies requesting use of a St Elizabeth helipad for aircraft operations, except for the Dearborn, and Covington campuses.

**Key Principals:**

- PLC notification is mandatory for every helipad use
- No landing may occur without PLC awareness, even during emergent situations
- Approval is campus and time dependent based on helipad availability and potential inbound aircraft

**Roles and Responsibilities:****Local Fire/EMS/ Dispatch:**

- Contacts their dispatch center, who will in turn contact PLC for helipad use approval
- Coordinates aircraft communication through your standard air medical radio channels

**Patient Logistics Center (PLC)**

- Verifies no inbound or scheduled aircraft
- Approves or denies helipad use
- Notifies St Elizabeth Security to secure the helipad

**Standard Work:**

- 1. Identify the need for use of the helipad at a St Elizabeth Campus**
- 2. Fire/EMS contacts their respective dispatch center to have them request use of a St Elizabeth helipad**
- 3. County Dispatch Center will contact PLC**
  - **859-301-2382 press "1" to bypass the recording**
  - **Provide required information:**
    - **Requesting EMS agency**
    - **Intended St Elizabeth campus helipad needed**
    - **Air Medical service inbound (if known)**
    - **General ETA**
- 4. PLC will approve or deny the use of the helipad. If approved, they will notify security to secure the helipad.**
- 5. Air medical notification and response coordination remains the responsibility of fire/EMS and local dispatch centers**