

Volunteer Position Description

Position Title:	Cath Lab Recovery Volunteer
Position Type:	Patient Care Personnel
Facility:	Edg
Position Summary:	
Help create and promote a caring, compassionate, efficient environment for patients. Be liaison between nursing and surrounding testing areas to enhance the flow of patients to and from the testing areas, simple clerical duties (if holding area not busy).	
Qualifications:	
<ul style="list-style-type: none">• Maintain confidentiality• Must be warm, friendly and courteous at all times• Must be able to walk and push a wheelchair if going to do transportation role. (About 3-6 miles in a 3-hour day).	
Duties & Responsibilities:	
<ul style="list-style-type: none">• Provide comfort and reassurance to patients.• Listen to concerns of patients and reports them to appropriate staff.• Transporting of patients, returning patients to their rooms after testing is complete, and discharges.• Oversees current listing of patients in the holding area.• Maintains awareness of the environment and notifies staff of concerns and potential problems.• Notices length of wait and notifies staff of unusually long delays.	
Key Accountabilities:	
<ul style="list-style-type: none">• Maintains patient confidentiality.• Warm, friendly and courteous at all times,	
Time Commitment:	
<ul style="list-style-type: none">• Cath Lab Recovery holding area's busy times are around 8:00am – 12:00pm• Monday thru Friday – (flexible) whatever time volunteer can work is greatly appreciated	
Uniform:	
<ul style="list-style-type: none">• Regular volunteer uniform; volunteer badge must be worn on shirt collar or upper portion of body so it is visible to guest/patients	