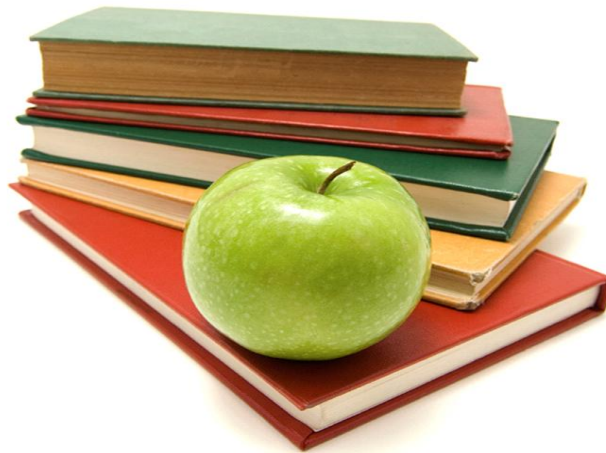


# **CONTINUING EDUCATION**

**2012  
January – June**



**Each learning activity is listed for the individual month. Please review the monthly calendar for available classes. Additional information and description of the class & registration information for each class follows the monthly calendar.**

**For questions regarding any of the classes at any time please contact Madison Rae, Office Coordinator, (859) 655-1960.**

**To offer classes for Contact Hour credit please contact Debbie Faust, Continuing Education Coordinator, (859) 655-1961.**

# GENERAL INFORMATION

## NURSING CONTINUING EDUCATION PLANNING COMMITTEE

Chairperson: **Deborah Faust MSN, RN-BC**  
**Continuing Education Coordinator**

CE Office Coordinator: **Madison Rae, AD**

Members: **Donna Adelsperger, RN, M.Ed\***  
**Doris Kurtz, RN, MBA\***  
**Liz McClure RN, MSN\***  
**Christine Rust RNC, MSN\***  
**Judy Schieman, RN, MSN, CPAN\***  
**Bonnie Volpp, RN, BSN, CNOR**  
**Grace Zite RN, MSN, CCRN, CCNS\***  
**\* Core group of Ad Hoc Nurse Planners**

### **Adjunct Members:**

**Elena Bowman, RN, MSN**  
**Nancy Conrad, RN, MSN**  
**Betty Cottongim, RN, MSN**  
**Deborah Cummings, RN, MSN, CMSRN**  
**Sandra Delaney, MSN, RN-BC, NEA-BC**  
**Joy Francis, RN, MSN**  
**Glenda Johnson, RN, MSN**  
**Karen Koss, RN, MSN**  
**Emily Maynard RN, MSN**  
**Judy Niemi, RN, MSN**  
**Chloe Newkirk, RN, MSN**  
**Tara Orth, RN, MSN**  
**Mary Price, RN, MSN, NEA-BC**  
**Megan Vasseur, RN, MSN, CMSRN**  
**Kathy Warken, RN, MS, CMSRN**  
**Brooke Weinel, RN, MSN**

### OFFICE HOURS:

**Monday through Friday, 8:00 AM - 4:30 PM**

### OFFICE TELEPHONE:

**(859) 655-1960 -- Voice mail is in operation when the Continuing Education employees are out of the office.**

Fax Number: **(859) 655-1618**

LOCATION:

**St. Elizabeth Healthcare – North (Providence Pavilion)  
401 E. 20<sup>th</sup> Street  
Covington, Kentucky 41014**

INTERNET ACCESS:

**The Continuing Education Offering Catalog can be accessed via the Internet by:**

- 1. Go to [www.stelizabeth.com](http://www.stelizabeth.com)**
- 2. Click on “For Health Professionals” (at the bottom of the page)**
- 3. Click on Education and Training (left side menu)**
- 3. Click on “Continuing Education in Nursing”**

APPROVAL:

**St. Elizabeth Medical Center is accredited as a provider of continuing nursing education by the American Nurses Credentialing Centers Commission on Accreditation.**

St. Elizabeth Medical Center has been approved by the Kentucky Board of Nursing as a Provider of Continuing Education for nurses, Provider No. 4-0023. Expiration Date: December 31, 2016. Kentucky Board of Nursing approval of an individual continuing nursing education provider does not constitute endorsement of program content.

**KBN accepts ANCC contact hours.**

# REGISTRATION INFORMATION

## **REGISTRATION:**

If there is no fee involved or otherwise stated on the program flyer, registration for a class may be done by email to [madison.rae@stelizabeth.com](mailto:madison.rae@stelizabeth.com) or telephone to 859-655-1960, 8:00am – 4:30pm, Monday – Friday. No group registrations will be accepted, each individual will need to register themselves, and no voice mail registration will be accepted.

Many classes are in NetLearning for registration – please check the flyer for method of registration.

If a fee is involved it must accompany a registration form to be considered registered for an offering. Fee includes all materials unless otherwise indicated.

There may be a late fee if payment for the workshop is made at the door.

Any participant who elects to register at the door will not be guaranteed a seat or handouts. Also, at programs providing a meal, late registrants may be required to purchase their own.

## **REGISTRATION DEADLINE:**

Registration must be received 10 days prior to program, unless otherwise noted on the flyer.

## **REFUND POLICY:**

If there is a cost to the program a full refund will be given if cancellation is received up to five (5) days before the workshop date. No refund or transfer of fees will be allowed once an offering is in session.

## **ACCEPTANCE:**

Assume acceptance of registration unless you are notified otherwise. No confirmation will be sent.

## **CANCELLATION:**

St. Elizabeth Healthcare reserves the right to cancel any program due to lack of sufficient enrollment. Participants will be notified by phone, mail and/or e-mail. St. Elizabeth Healthcare also reserves the right to substitute an instructor due to circumstances beyond control.

## **LATE ARRIVALS:**

*Persons who arrive late or leave early may not be granted contact hours.*

## **REGISTRATION TIME:**

On the day of the scheduled offering, registration begins thirty (30) minutes before the start time unless otherwise noted.

## **REQUIREMENTS FOR ATTENDANCE:**

Please check the program flyer/brochure for attendance requirements.

## **GENERAL:**

Bring a light sweater or jacket. Temperature in conference room is sometimes difficult to regulate.

## **REPORTING:**

Each RN and LPN is responsible for maintaining his/her own record of contact hours earned and should be able to show documentation on request.

CE certificates from received non-St. Elizabeth offerings may be sent to the CE Office for entry into your PeopleSoft education profile. Please send a copy of the certificate with your employee ID number on the copy.

## **LICENSE RENEWAL REQUIREMENTS:**

### **Kentucky:**

The RN and LPN License & CE Earning period is November 1, 2011 to October 31, 2011.

**CE COMPETENCY REGULATIONS:** According to Kentucky Administrative Regulation 201KAR 20.215, validation of CE/competency must include one of the following:

1. Proof of earning 14 approved contact hours
2. A national certification or re-certification related to the nurse's practice role (in effect during the whole period or initially earned during the period); OR
3. Completion of a nursing research project as principal investigator, co investigator, or project director. Must be qualitative or quantitative in nature, utilize research methodology, and include a summary of the findings; OR
4. Publication of a nursing related article; OR
5. A professional nursing educational presentation that is developed by the presenter, presented to nurses or other health professionals, and is evidenced by a program brochure, course syllabi, or a letter from the offering provider identifying the licensee's participation as the presenter of the offering; OR
6. Participation as a preceptor for at least one nursing student or new employee undergoing orientation (must be for at least 120 hours, have a one-to-one relationship with student or employee, may precept more than one student during the 120 hours, and preceptorship shall be evidenced by written documentation from the educational institution or preceptor's supervisor); OR
7. Proof of earning 7 approved contact hours PLUS a nursing employment evaluation that is satisfactory for continued employment (must be signed by supervisor with the name, address, and phone number of the employer included), and cover at least 6 months of the earning period.

8. **Certain college credit courses may be used to meet the CE requirements. Nursing courses, designated by a nursing course number, and courses in physical and social sciences such as Psychology, Biology, and Sociology will count toward CE hours. One semester credit hour equals 15 contact hours; one quarter credit hour equals 12 contact hours.**

**Domestic Violence CE:** There is a one-time only requirement to earn three contact hours of approved domestic violence CE within three years of initial licensure. As of May 1, 1998, graduates of Kentucky pre licensure nursing programs have had the domestic violence CE included in the nursing program.

ARNPs are required to earn 5 contact hours each licensure period of approved CE in pharmacology. Pharmacology CE hours must be earned from a provider that is recognized by a National Nursing Organization (see the list below).

Sexual Assault Nurse Examiners (SANE) credentialed nurses must earn 5 contact hours of approved sexual assault CE each licensure period (forensic medicine or domestic violence CE will meet this requirement).













### **CHANGES IN THE HIV/AIDS CE REQUIREMENTS**

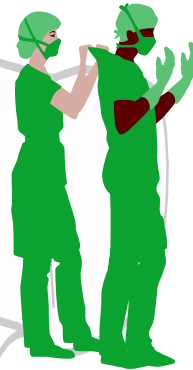
KBN requires 2 hours of mandatory HIV/AIDS CE to be earned once within the appropriate earning period. The LPNs earning period is from 11/1/2011 and 10/31/2021; RNs between the dates of 11/1/2002 and 10/31/2012. Nurses audited for compliance in January 2012 and January 2013, respectively, will be required to show evidence of having earned the HIV/AIDS CE during the preceding 10-year period. The requirement will continue every 10 years thereafter. Nurses are required to maintain proof of earning the required CE for up to 12 years. The HIV/AIDS course must be approved by the Cabinet for Health and Family Services or offered by an approved CE provider.

### **Pediatric Abusive Head Trauma (Shaken Baby Syndrome) CE**

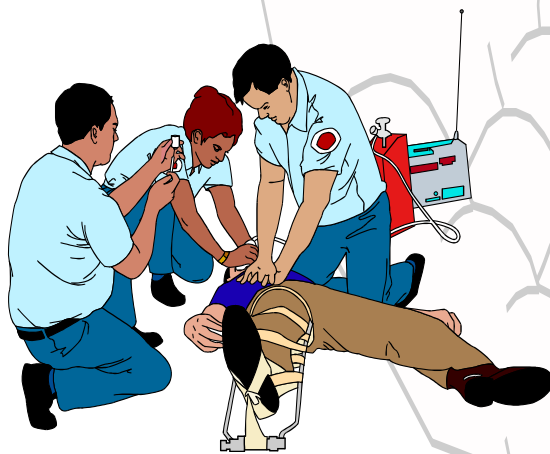
By mandate, the Board is requiring all present and future licensee to complete a one-time training course of at least one and one-half (1.5) hours covering the recognition and prevention of pediatric abusive head trauma. Nurses licensed before July 15, 2010 must complete the course by December 31, 2013. Nurses licensed on or after July 15, 2010 must receive the education within three (3) years of their initial licensure dates.

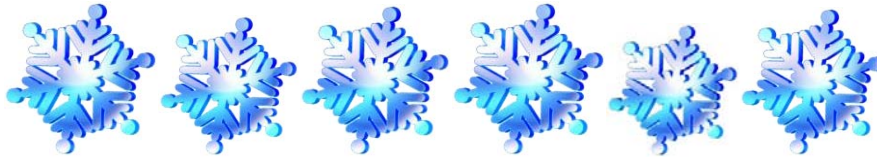
### **NATIONAL NURSING ORGANIZATIONS RECOGNIZED BY KBN FOR APPROVAL OF CE OFFERINGS**

-  American Academy of Nurse Practitioners (AANP)
-  American Association of Critical Care Nurses (AACN)
-  American Association of Nurse Anesthetists (AANA)
-  American College of Nurse-Midwives (ACNM)
-  American Nurses Credentialing Ctr. (ANCC) of the Am. Nurses Assn (ANA)
-  Association of Women's Health, Obstetrical & Neonatal Nurses (AWHONN)
-  National Assn. of Nurse Practitioners in Women's Health (NPWH)
-  National Assn. of Pediatric Nurses Associates/Practitioners (NAPNAP)
-  National Association for Practical Nurses Education & Service (NAPNES)
-  National Federation of Licensed Practical Nurses (NFLPN)
-  National League for Nursing (NLN)
-  Other State Boards of Nursing



# NURSING AND HEALTH CARE PROFESSIONAL CONTINUING EDUCATION CLASSES





# JANUARY 2012

| Sunday | Monday                          | Tuesday                           | Wednesday                         | Thursday | Friday | Saturday |
|--------|---------------------------------|-----------------------------------|-----------------------------------|----------|--------|----------|
| 1      | 2                               | 3                                 | 4                                 | 5        | 6      | 7        |
| 8      | 9<br>Charge Nurse 101-<br>Day 1 | 10<br>ACLS<br>Renewal             | 11<br>PALS                        | 12       | 13     | 14       |
| 15     | 16                              | 17<br>Charge Nurse<br>101-Day 2   | 18                                | 19       | 20     | 21       |
| 22     | 23                              | 24<br>ACLS<br>Provider<br><br>MOI | 25<br>ACLS<br>Provider<br><br>MOI | 26       | 27     | 28       |
| 29     | 30                              | 31                                |                                   |          |        |          |



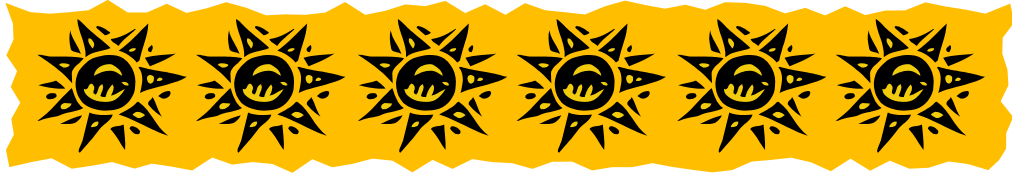
# FEBRUARY 2012

| Sunday | Monday               | Tuesday                | Wednesday                       | Thursday | Friday | Saturday |
|--------|----------------------|------------------------|---------------------------------|----------|--------|----------|
|        |                      |                        | 1<br>Charge Nurse 102-<br>Day 1 | 2        | 3      | 4        |
| 5      | 6<br>ACLS<br>Renewal | 7                      | 8<br>Charge Nurse 102-<br>Day 2 | 9        | 10     | 11       |
| 12     | 13                   | 14                     | 15<br>PALS                      | 16       | 17     | 18       |
| 19     | 20                   | 21<br>ACLS<br>Provider | 22<br>ACLS<br>Provider          | 23       | 24     | 25       |
| 26     | 27                   | 28                     | 29                              |          |        |          |



# MARCH 2012

| Sunday | Monday                              | Tuesday                | Wednesday              | Thursday                       | Friday | Saturday |
|--------|-------------------------------------|------------------------|------------------------|--------------------------------|--------|----------|
|        |                                     |                        |                        | 1<br>Crucial Conversations     | 2      | 3        |
| 4      | 5                                   | 6                      | 7<br>ACLS<br>Renewal   | 8<br>Crucial<br>Conversations  | 9      | 10       |
| 11     | 12<br>Charge<br>Nurse 101-<br>Day 1 | 13<br>ACLS<br>Provider | 14<br>ACLS<br>Provider | 15<br>Crucial<br>Conversations | 16     | 17       |
| 18     | 19<br>Charge<br>Nurse 101-<br>Day 2 | 20                     | 21                     | 22                             | 23     | 24       |
| 25     | 26                                  | 27<br>ACLS<br>Renewal  | 28<br>PALS             | 29                             | 30     | 31       |



# APRIL 2012

| Sunday | Monday | Tuesday                             | Wednesday                           | Thursday              | Friday | Saturday |
|--------|--------|-------------------------------------|-------------------------------------|-----------------------|--------|----------|
| 1      | 2      | 3                                   | 4<br>ACLS<br>Provider               | 5<br>ACLS<br>Provider | 6      | 7        |
| 8      | 9      | 10<br>Charge<br>Nurse 102-<br>Day 1 | 11<br>Charge<br>Nurse 102-<br>Day 2 | 12                    | 13     | 14       |
| 15     | 16     | 17<br>ACLS<br>Renewal               | 18<br>PALS                          | 19                    | 20     | 21       |
| 22     | 23     | 24                                  | 25                                  | 26                    | 27     | 28       |
| 29     | 30     |                                     |                                     |                       |        |          |



# MAY 2012

| Sunday | Monday | Tuesday                         | Wednesday             | Thursday   | Friday | Saturday |
|--------|--------|---------------------------------|-----------------------|--|--------|----------|
|        |        | 1<br>Charge Nurse 101-<br>Day 1 | 2                     | 3<br>Crucial<br>Conversations                          | 4      | 5        |
| 6      | 7      | 8<br>Charge Nurse 101-<br>Day 2 | 9<br>ACLS<br>Provider | 10<br>ACLS<br>Provider<br><br>Crucial<br>Conversations | 11     | 12       |
| 13     | 14     | 15<br>ACLS<br>Renewal           | 16<br>PALS<br><br>MOI | 17<br><br>MOI<br><br>Crucial<br>Conversations          | 18     | 19       |
| 20     | 21     | 22                              | 23                    | 24   | 25     | 26       |
| 27     | 28     | 29                              | 30                    | 31   |        |          |



## JUNE 2012

| Sunday | Monday               | Tuesday                | Wednesday                           | Thursday | Friday | Saturday |
|--------|----------------------|------------------------|-------------------------------------|----------|--------|----------|
|        |                      |                        |                                     |          | 1      | 2        |
| 3      | 4<br>ACLS<br>Renewal | 5                      | 6<br>Charge<br>Nurse 102-<br>Day 1  | 7        | 8      | 9        |
| 10     | 11                   | 12                     | 13<br>Charge<br>Nurse 102-<br>Day 2 | 14       | 15     | 16       |
| 17     | 18                   | 19<br>ACLS<br>Provider | 20<br>ACLS<br>Provider              | 21       | 22     | 23       |
| 24     | 25                   | 26                     | 27                                  | 28       | 29     | 30       |

# 2012 ACLS – RENEWAL COURSE

**TARGET AUDIENCE:** This offering is open to RNs, ARNPs, Physicians, EMTs, Paramedics, and any other individuals who have taken a course in the past and have documentation of having current ACLS instruction (card, certificate, or transcript). You may attend a Renewal Course prior to your expiration date & there is a 30 day grace period beyond the expiration date.

## CLASS COMPLETION TIMES MAY VARY DUE TO THE SIZE OF THE CLASS

|                     |                   |                       |                   |
|---------------------|-------------------|-----------------------|-------------------|
| Tuesday, January 10 | 8:00 am – 3:30 pm | Tuesday, July 31      | 8:00 am – 3:30 pm |
| Monday, February 6  | 8:00 am – 3:30 pm | Wednesday, August 8   | 8:00 am – 3:30 pm |
| Wednesday., March 7 | 8:00 am – 3:30 pm | Monday, August 13     | 8:00 am – 3:30 pm |
| Tuesday, March 27   | 8:00 am – 3:30 pm | Tuesday, September 4  | 8:00 am – 3:30 pm |
| Tuesday, April 17   | 8:00 am – 3:30 pm | Wednesday, October 10 | 8:00 am – 3:30 pm |
| Tuesday, May 15     | 8:00 am – 3:30 pm | Thursday, November 1  | 8:00 am – 3:30 pm |
| Monday, June 4      | 8:00 am – 3:30 pm | Wednesday, November 7 | 8:00 am – 3:30 pm |

ALL CLASSES WILL BE HELD AT THE NORTH UNIT – 2<sup>nd</sup> Floor - ROOM 2C07

CLASS SIZE: Minimum 10 – Maximum 24

REGISTRATION: **ALL ASSOCIATE REGISTRATION IS THROUGH NETLEARNING**

Please dress in Business Casual or Uniform (SEH Dresscode applies)

For information call (859) 655-1960. If you need to cancel please UN-ENROLL in NetLearning, inform your Manager/Nurse Manager & call Continuing Education office preferably 1 week in advance of the class.

**FEES:** Employee fees: \$10.00; Affiliated Physicians & ARNPs: \$150.00; Non-Employee Rate: \$100.00

**PLEASE READ THE 2010 ACLS PROVIDER MANUAL IN PREPARATION FOR THE CLASS.**

**\*\*\*REQUIRED** Criteria for completion of course: Complete & return Pre-course Assessment(**minimum score of 90%**) Attend all of the sessions; Pass the written & Mega Code test and complete an evaluation for the program. \*\*\*

**YOU WILL NOT BE ADMITTED TO CLASS IF YOU DO NOT BRING THE PRECOURSE ASSESSMENT WITH YOU**

**IF YOU DO NOT CANCEL OR SHOW FOR THE CLASS IT IS CONSIDERED AN ABSENCE & IS REPORTED TO YOUR MANAGER NO CONTACT HOURS ARE AWARDED TO THIS PROGRAM**



# 2012 ACLS – PROVIDER COURSES



**TARGET AUDIENCE:** This offering is open to RNs, ARNPs, Physicians, EMTs, Paramedics, and any other individuals that are taking this course for the first time *or* have an expired ACLS card..

**OVERVIEW:** This offering is a course of the American Heart Association and involves Video Instruction, Skill and Leadership Practice & Testing.

Current BLS is recommended. Prior experience with rhythm strip interpretation is not required however it is strongly suggested.

|  |  |  |
|--|--|--|
| Tuesday, January 24<br>8am - 4:30pm<br>Wednesday, January 25<br>8am -12 noon             | Wednesday, May 9<br>8am - 4:30 pm<br>Thursday, May 10<br>8 am – 12 noon              | Wednesday, September 19<br>8:00 am - 4:30pm<br>Thursday, September 20<br>8:00 am – 12 noon |
| Tuesday, February 21<br>8:00 am – 4:30 pm<br>Wednesday, February 22<br>8:00 am – 12 noon | Wednesday, May 30<br>8am – 4:30pm<br>Thursday, May 31<br>8am – 12 noon               | Tuesday, October 23<br>8:00am – 4:30 pm<br>Wednesday, October 24<br>8:00 am - 12noon       |
| Tuesday, March 13<br>8:00 am – 4:30 pm<br>Wednesday, March 14<br>8:00 am – 12 noon       | Tuesday, June 19<br>8:00 am - 4:30pm<br>Wednesday, June 20<br>8:00 am – 12 noon      | Monday, November 19<br>8:00 am – 4:30 pm<br>Tuesday, November 20<br>8:00 am – 12 noon      |
| Wednesday, April 4<br>8:00 am – 4:30 pm<br>Thursday, April 5<br>8:00 am – 12 noon        | Tuesday, August 21<br>8:00 am – 4:30 pm<br>Wednesday, August 22<br>8:00 am – 12 noon | Monday, December 3<br>8:00 am – 4:30 pm<br>Tuesday, December 4<br>8:00 am – 12 noon        |

ALL CLASSES WILL BE HELD AT THE NORTH UNIT 401 E. 20<sup>th</sup> St. Covington – 2<sup>nd</sup> Floor - ROOM 2C07  
CLASS SIZE: Minimum 10 – Maximum 24

**REGISTRATION: ALL ASSOCIATE REGISTRATION IS THROUGH NETLEARNING**

Please dress in Business Casual or Uniform (SEH Dresscode applies)

For information call (859) 655-1960. If you need to cancel please inform your Manager/Nurse Manager, un-enroll in NetLearning & call Madison Rae preferably 1 week in advance of the class.

**FEES:** Employee fees: \$10.00; Affiliated Physicians & ARNPs: \$150.00; Non-Employee Rate: \$100.00

**PLEASE READ THE 2010 ACLS PROVIDER MANUAL IN PREPARATION FOR THE CLASS.**

\*\*\***REQUIRED Criteria for completion of course: Complete & return Pre-course Assessment – YOU WILL NOT BE ADMITTED TO CLASS IF YOU DO NOT BRING THE PRECOURSE ASSESSMENT WITH YOU** Attend all of the sessions; Pass the written & Mega Code test and complete an evaluation for the program. \*\*\*

**IF YOU DO NOT CANCEL OR SHOW FOR THE CLASS IT IS CONSIDERED AN ABSENCE & IS REPORTED TO YOUR MANAGER**

**OBJECTIVES:** 1) Recognize and initiate early management of peri-arrest conditions, 2) Demonstrate proficiency in providing BLS care, 3) Manage cardiac arrest until the return of spontaneous circulation, transfer of care, or termination of resuscitation, 4) Identify and expedite the care of patients with ACS, 5) Recognize other life-threatening clinical situations, such as stroke and provide appropriate response, and 6) Demonstrate effective communication as a member or leader of a resuscitation team. This program has been accredited for 8.0 Contact Hours.

St. Elizabeth Medical Center is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission of Accreditation.

# CHARGE NURSE 101 2012 PROGRAM DATES

Registration: Enrolled by unit manager through Net Learning.  
TARGET AUDIENCE: Current Charge Nurses

**OVERVIEW:** The program is offered in 2 four hour sections. Facilitated sessions designed to enhance essential leadership skills for Charge Nurses. Presentations along with interactive exercises will be used to support critical thinking and problem solving for some of the key challenges of a charge nurse.

## DATES

|  |   |  |
|--|---|--|
| <p><b>Day 1:</b> Monday, January 9<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room L/ M</b></p> <p><b>Day 2:</b> Tuesday, January 17<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> | <p><b>Day 1:</b> Monday, March 12<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p> <p><b>Day 2:</b> Monday, March 19<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room L</b></p>           | <p><b>Day 1:</b> Tuesday, May 1<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p> <p><b>Day 2:</b> Tuesday, May 8<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p>                    |
| <p><b>Day 1:</b> Monday, July 9<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p> <p><b>Day 2:</b> Monday, July 16<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p>             | <p><b>Day 1:</b> Tuesday, September 18<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p> <p><b>Day 2:</b> Tuesday, September 25<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room M</b></p> | <p><b>Day 1:</b> Wednesday, November 28<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> <p><b>Day 2:</b> Thursday, November 29<br/>8:00 am – 1:00 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> |

### OBJECTIVES:

1. Explore the roles of an effective charge nurse.
2. Describe when and how to use the chain of command.
3. Explore the legal implications for the charge nurse.
4. List common pitfalls in delegation.
5. Examine the relationship between effective leadership, decision-making and time management skills.
6. Identify leadership strategies that enhance teamwork in the clinical setting.

**CONTACT HOURS: 7.0 contact hours will be awarded after attending the entire program and completing an evaluation**

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the American Nurses Credentialing Center's Commission of Accreditation.  
KBN accepts ANCC hours.

# CHARGE NURSE 102 2012 PROGRAM DATES

Registration: Enrolled by unit manager through Net Learning.

TARGET AUDIENCE: Current Charge Nurses

Pre-requisition: Charge Nurse 101

**OVERVIEW:** To provide new and present charge nurses with the tools necessary to function as a unit-based leader. Facilitated sessions designed to enhance essential leadership skills for Charge Nurses. Presentations along with interactive exercises will be used to support critical thinking and problem solving for some of the key challenges of a charge nurse.

## DATES

|   |  |   |
|---|--|---|
| <p><b>Day 1:</b> Wednesday, February 1<br/>7:45 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/ M</b></p> <p><b>Day 2</b> Wednesday, February 8<br/>7:45 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> | <p><b>Day 1:</b> Tuesday, April 10<br/>9:30 am – 3:00 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> <p><b>Day 2:</b> Wednesday, April 11<br/>8:00 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p>       | <p><b>Day 1:</b> Wednesday, June 6<br/>9:30 am – 3:00 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> <p><b>Day 2:</b> Wednesday, June 13<br/>8:00 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> |
| <p><b>Day 1:</b> Wednesday, August 15<br/>7:45 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> <p><b>Day 2:</b> Monday, August 27<br/>7:45 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p>      | <p><b>Day 1:</b> Tuesday, December 11<br/>9:30 am – 3:00 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> <p><b>Day 2:</b> Wednesday, December 12<br/>8:00 am – 12:30 p.m.<br/><b>Edgewood: Meeting Room L/M</b></p> |   |

### OBJECTIVES:

1. Gain an understanding of the legal rights of patients, nurses & physicians with respect to end of life decision.
2. Review basic ethical approaches involved in end of life decision making.
3. Participate in resolving hypothetical end of life ethical issues to prepare for real life situations.
4. Define unacceptable behavior from an employee.
5. Describe barriers to holding people accountable.
6. Clarify the benefits of giving honest feedback.
7. Practice scripting for counseling employees.
8. Explain inpatient and outpatient reimbursement in the health care setting.
9. Differentiate between direct and indirect cost of healthcare.
10. Explain the special "customer service role" charge nurses serve.
11. Define the key customer service actions and behaviors that charge nurses should demonstrate as leaders within their unit/department.
12. Identify strategies for delivering exceptional customer service as a charge nurse for your unit/department.

**CONTACT HOURS: 7.0 contact hours will be awarded after attending the entire program and completing an evaluation**

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the American Nurses Credentialing Center's Commission of Accreditation.  
KBN accepts ANCC hours.



# 2012 "CRUCIAL CONVERSATIONS"



Facilitators for the course are:

Debbie Cummings, RN, MSN; Sandy Delaney MSN, RN-BC, NEA-BC;  
Debbie Faust, MSN, RN-BC; Jacquie Knapp, RN, MSN, MHA, CNOR, BC;  
Teri Wilde, RN, MSN

|                                     |                                       |
|-------------------------------------|---------------------------------------|
| Thursday, March 1    8:00AM-12:30PM | Thursday, May 3        8:00AM-12:30PM |
| Thursday, March 8    8:00AM-12:30PM | Thursday, May 10     8:00AM-12:30PM   |
| Thursday, March 15  8:00AM-12:30PM  | Thursday, May 17     8:00AM-12:30PM   |
| Edgewood – Room L                   | Edgewood – Room L                     |

|                                     |                                      |
|-------------------------------------|--------------------------------------|
| Tuesday, Sept. 11    8:00AM-12:30PM | Friday, November 2    8:00AM-12:30PM |
| Tuesday, Sept. 18    8:00AM-12:30PM | Friday, November 9    8:00AM-12:30PM |
| Tuesday, Sept. 25    8:00AM-12:30PM | Friday, November 16  8:00AM-12:30PM  |
| Edgewood - Room L                   | Edgewood - Rooms L                   |

### WHAT IS CRUCIAL CONVERSATIONS AND WHAT WILL THIS COURSE DO FOR ME?

Crucial conversations is described as “A discussion between two or more people where (1) stakes are high, (2) opinions vary, and (3) emotions run strong.” This course explains that when dialogue becomes crucial, people may avoid the conversation, become angry (go to violence), or, sometimes, face the conversation and not handle it well. But it doesn't have to be that way. If you know how to handle (even master) crucial conversations, you can step up to and effectively hold tough conversations about virtually any topic. This course teaches you the skills to handle & master these conversations.

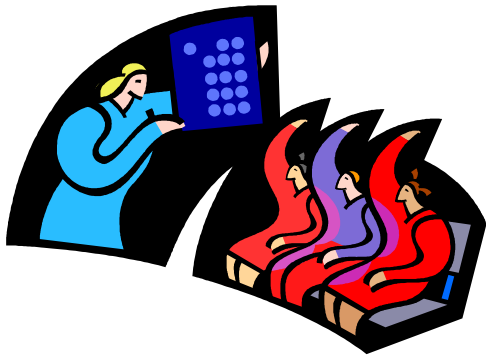
### 13.0 Contact Hours will be offered for this program.

**You must attend all 3 sessions of the program and complete an evaluation to receive contact hours.**

St. Elizabeth Medical Center is accredited as a provider of continuing nursing education by the American Nurses Credentialing Centers Commission on Accreditation

**Registration per Net Learning – Crucial Conversations for class information  
please call Madison Rae, Continuing Education, North Unit – 655-1960**

**Minimum: 10                      Maximum: 15**



**The St. Elizabeth Medical Center  
MOI  
Medicaid Nurse Aide Instructor  
Train the Trainer**

**Tuesday January 24, 2012  
8:00am – 4:30pm  
Florence Unit- Room CR #2  
Wednesday January 25, 2012  
8:00am – 4:30pm  
Florence Unit – Room CR #**

**Wednesday May 16, 2012  
8:00am – 4:30pm  
Florence Unit- Room CR #2  
Thursday May 17, 2012  
8:00am – 4:30pm  
Florence Unit – Room CR #2**

**OBJECTIVES:**

At the completion of this program, participants should be able to:

1. Identify the regulatory bodies of the NATCEP.
2. Identify content from the Kentucky Medicaid Nurse Aide Curriculum Guide.
3. Define Learning.
4. Identify three domains of learning.
5. State three principles of adult learning.
6. Identify three characteristics that may inhibit learning and how to effectively deal with them.
7. Identify Three strategies for dealing with disabilities.
8. Define three learning Theories.
9. Identify three styles of learning.
10. Identify/describe the three categories of learning in identifying the learner learning needs.
11. Verbalize two traditional and two nontraditional methods of instruction and their potential applications.
12. Identify two general Concepts three variables and three components as they relate to instructional aids.
13. Identify a sampling of the various instructional materials available for use.
14. Identify elements of a lesson plan and its purpose.
15. Develop a lesson plan and present a ten minute group presentation on the content with a satisfactory evaluation from the instructor and peers.
16. Identify the effect of body language on the presentation of the material.
17. Explain the effects of using questions for class involvement.
18. Describe the significance of teacher preparation in maintaining discipline in the classroom.
19. Identify three strategies for maintaining classroom discipline.
20. State four concepts related to the effective approach to student evaluation.
21. Identify 4 methods to evaluate adult learners.
22. Describe the benefit's) of instructional evaluation.

**OVERVIEW:** This course will provide the participant with state required information in order to teach in the Kentucky Medicaid Nurse Aide Training Program.

**TARGET AUDIENCE:** RNs/LPNs interested in teaching nursing assistant for patient care in the long-term care setting. **CLASS LIMITED TO 8 PARTICIPANTS**

**COURSE FEE:** - \$285.00

**CONTACT HOURS:** 10.4 Contact Hours upon completion of the entire program and return of an evaluation

**REGISTRATION:** Please send registration information including credit card type, number & expiration date per email to Madison Rae, [madison.rae@stelizabeth.com](mailto:madison.rae@stelizabeth.com) or complete and return the attached registration form to Madison Rae, Continuing Education at SEHC, North Unit - 401 E. 20<sup>th</sup> Street, Covington, KY 41014

|   |             |                              |
|---|-------------|------------------------------|
| FIRST NAME:   | LAST NAME:  | EMP.ID#                      |
| ADDRESS:  | CITY        | STATE      ZIP               |
| HOME PHONE:   | WORK PHONE: | EMAIL ADDRESS:               |
| <input type="checkbox"/> RN <input type="checkbox"/> LPN <input type="checkbox"/> OTHER    _____                            |             | LICENSE #: _____             |
| CREDIT CARD: MC <input type="checkbox"/> VISA <input type="checkbox"/>  |             | ACCT.# _____ EXP. DATE _____ |
| NAME ON CREDIT CARD: _____  |             |                              |
| PLEASE SEND REGISTRATION FOR MOI CLASS TO CONTINUING EDUCATION BY. CONTACT BETTY COTTONGIM AT 859-655-4867 FOR INFORMATION. |             |                              |



## The SEMC Preceptor Workshop

**Dates to be announced**

### **OBJECTIVES:**

At the completion of this program, participants should be able to:

- ◆ Identify the roles, responsibilities and characteristics of a preceptor.
- ◆ Describe the effect personality traits have on the preceptor- orientee relationship.
- ◆ Describe effective communication and conflict resolution strategies.
- ◆ Identify potentially underused resources available to the preceptor/orientee
- ◆ Describe the effect of reality shock on the orientee
- ◆ Demonstrate how to constructively evaluate and document on the orientee's progress/performance.

**OVERVIEW:** This all day course will address the objectives in a dynamic, interactive approach. It has been developed to prepare new preceptors as well as enhance the know-how of experienced preceptors who have been or will be orienting new employees to their roles.

**TARGET AUDIENCE:** RNs, LPNs, other healthcare providers of St. Elizabeth

**COURSE FEE:** Free to employees.                      **CONTACT HOURS:** 7.0

St. Elizabeth Medical Center is accredited as a provider of continuing nursing education by the American Nurses Credentialing Centers Commission on Accreditation.

KBN accepts ANCC contact hours.

**REGISTRATION:** Please call Madison Rae at 655-1960 to register..

For additional program information contact Megan Vasseur @ Nurse Transition.

## 2012 CCI ECG COURSE SCHEDULE

| Pre-Arrhythmia<br>(required for all<br>non-nurses) | ECG<br>Interpretation<br>Dates | Review Day                                  | Registration<br>Deadline     | Instructors  |
|--|--------------------------------|---|------------------------------|--|
| February<br><b>1</b>                               | <b>2, 8, 9</b>                 | <b>Feb 14</b><br><b>5C01@9:30</b>           | <b>January 20</b>            | <b>VAMC/MWH<br/>SEHC</b>                           |
|  |                                |   |                              |  |
| April<br><b>6</b>                                  | <b>9 &amp; 11</b>              | <b>April 17</b><br><b>5C01</b>              | <b>March 24</b>              | <b>SEHC</b><br>Classes held at North<br>5C01       |
| June<br><b>8</b>                                   | <b>11&amp;14</b>               | <b>June 19</b><br><b>5C01</b>               | <b>May 25</b>                | <b>SEHC</b><br>Classes held at North<br>5C01       |
|  |                                |   |                              |  |
| August<br><b>3</b>                                 | <b>6 &amp; 8</b>               | <b>August 15</b><br><b>5C01</b>             | <b>July 20</b>               | <b>SEHC</b><br>Classes held at North<br>5C01       |
| October<br><b>19</b>                               | <b>23 &amp; 26</b>             | <b>October 29</b><br><b>5C01</b>            | <b>October 5</b>             | <b>MWH</b><br>Class Held at Mercy<br>Western Hills |
| December<br><b>7</b>                               | <b>10 &amp; 11</b>             | <b>December</b><br><b>18</b><br><b>5C01</b> | <b>November</b><br><b>23</b> | <b>MWH</b><br>Class Held at Mercy<br>Western Hills |

| CLASS                                 | DATE   | Registration Deadline  | Instructors/Location   |
|---------------------------------------|--|--|--|
| <b>12 Lead ECG<br/>Interpretation</b> | <b>January 12,<br/>April 5<br/>September 5</b> | <b>Jan. 3rd<br/>March 25<sup>th</sup><br/>August 25<sup>th</sup></b> | <b>The Christ Hospital</b><br><br><b>LOCATION: The Christ Hospital</b> |

1/17/12

# Advanced Dysrhythmia

February, 1, 2012

May 2, 2012

October 3, 2012

Time: 8:00am-4:00pm

\*Location: The Christ Hospital

2139 Auburn Avenue

Cincinnati, OH

Presenter: Greater Cincinnati Critical Care Instructors

Purpose: To expand nursing knowledge in advanced dysrhythmia interpretations.

## COURSE OBJECTIVES:

1. Describe basic electrophysiology of the heart
2. Identify active type dysrhythmias
3. Identify passive type dysrhythmias
4. Identify combination of passive and active elements causing dysrhythmias
5. Differentiate between aberrantly conducted rhythms and ectopic rhythms

RN's will be awarded 6.58 Contact Hours

*Veteran's Affairs Medical Center (OH-062 6/01/11) is an approved provider of continuing education by the Ohio Nurse Association (OBN-001-91), an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation..*

- The planners and faculty have no conflict of interest.
- No commercial support has been provided for this event.
- The faculty and planners of this program do not endorse any commercial product.

Attendance at the entire program and completion of a program evaluation will be required to successfully complete the program.

To Register or for further information: email  
[debbie.faust@stelizabeth.com](mailto:debbie.faust@stelizabeth.com)

*Cincinnati Critical Care Instructors*

*Presents*

# *12 Lead ECG Interpretation*

Jan 12, 2012

April 5, 2012

September 5, 2011

8:00 AM – 4:30 PM

The Christ Hospital

2139 Auburn Ave

Cincinnati, OH

This program is intended for Registered Nurses and Licensed Practical Nurses

## BEHAVIORAL OBJECTIVES

At the completion of this offering, the individual should be able to:

1. Recognize the normal configuration of each lead of the 12 lead ECG
2. Apply a systematic method for interpretation of 12 lead ECGs at the bedside
3. Identify the anatomical location of cardiac muscle injury based on changes in the specific lead configuration
4. Recognize right and left bundle branch blocks
5. Differentiate between primary and secondary changes of repolarization
6. Interpret wide complex tachy-dysrhythmias

Attendance at the entire program and completion of a program evaluation will be required to successfully complete the program.

Contact Hours will be awarded for successful completion.

**For information or to register please contact:**

**debbie.faust@stelizabeth.com**

## **REGISTRATION**

**PLEASE CHECK THE FLYER TO SEE IF REGISTRATION IS IN NETLEARNING; IF NOT, EACH INDIVIDUAL MAY REGISTER BY email to MADISON RAE, [madison.rae@stelizabeth.com](mailto:madison.rae@stelizabeth.com) –**

**PLEASE BE SURE TO COMPLETE REGISTRATION FORM. A SEPARATE, AND FULLY COMPLETED FORM IF one IS REQUIRED FOR A CLASS**

**THANK YOU**

CE REGISTRATION FORM

Program Name: \_\_\_\_\_

Program Date: \_\_\_\_\_ St. Elizabeth Healthcare Employee #: \_\_\_\_\_

Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Non-Employee: License # \_\_\_\_\_ State \_\_\_\_\_

E-mail address  
(REQUIRED) \_\_\_\_\_ Facility/Unit(REQUIRED) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Send registration to: Continuing Education, **St. Elizabeth, 401 E. 20<sup>th</sup> St, Covington, KY 41014**

CE REGISTRATION FORM

Program Name: \_\_\_\_\_

Program Date: \_\_\_\_\_ St. Elizabeth Healthcare Employee #: \_\_\_\_\_

Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Non-Employee: License # \_\_\_\_\_ State \_\_\_\_\_

E-mail address  
(REQUIRED) \_\_\_\_\_ Facility/Unit(REQUIRED) \_\_\_\_\_

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Program Date: \_\_\_\_\_ St. Elizabeth Healthcare Employee #: \_\_\_\_\_

Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Non-Employee: License # \_\_\_\_\_ State \_\_\_\_\_

E-mail address  
(REQUIRED) \_\_\_\_\_ Facility/Unit(REQUIRED) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Send registration to: **Continuing Education, St. Elizabeth, 401 E. 20<sup>th</sup> St, Covington, KY 41014**